

***Western Reserve Society SAR
Officer, Trustee & Leadership Handbook***

Executive Committees's Responsibilities and Guidelines

EXECUTIVE COMMITTEE

- Exercises the powers of the Board of Trustees at intervals between Board meetings. (Article VIII of Regulations). All official decisions/actions taken by the Executive Committee must be recorded by the Secretary (or appointee) and submitted for review by the full board at the next board meeting. Those actions will be recorded in the minutes of the full board.
- The Executive Committee is made up of the President, 1st VP, 2nd VP, Secretary and Treasurer.
- A quorum of the Executive Committee is considered a minimum of 3 members in attendance.